

Georgia Festival of Trees 2023 Christmas Brick Challenge Volunteer Training

Our 1st Annual Brick Challenge was a great success, and we look forward to including more contestants in 2023.

We want this event to become the largest LEGO challenge in the state of Georgia. Building relationships with our LEGO creators/builders is an important element in our growth plan.

The Christmas Brick Challenge Chair will oversee the following tasks leading up to the festival:

- Monitor competitor sign-up information as it comes through the website signup form.
- Contact each contestant (or parent/guardian) to ensure they understand all the competition information including drop-off procedures, competition date/time, parking instructions, and how to claim their complimentary ticket.
- Ensure that each contestant receives the email request for their final submission information and all information is recorded in our system.
- Ensure competitors receive their complimentary ticket.

Brick Challenge Submission Drop-Off

- Preferred drop-off Thursday, November 16, 12:00 pm- 8:00 pm and Friday, November 17, 8:00 am - 2:00 pm
- Entries will be accepted until 5:00 pm on Mon, November 20.
- When a contestant arrives, help them locate their space so they can set up their brick scene.
- Once complete, remind the participant of the following:
 - o Judging will take place on Monday, November 20, at 4 p.m.
 - o Winners will be announced that evening at 5:30 p.m.
 - o Participants do not need to be present to win.
 - o Prizes will be available for pick up in the Festival office during regular operating hours.
 - o Winner cards will be placed on winning submissions throughout the Festival. Winners can take their ribbon home when they receive it.
 - o Brick scenes can be picked up any time before Monday, November 27, at noon.



Brick Challenge Submission Pick-up

- When a participant arrives to pick up their submission, please check ID (or a parent's ID) to ensure they receive their own submission.
- Any items not picked up by 11/27 at 4:00 pm will be individually boxed and returned to the Festival warehouse (Please call 678-783-4455 to make pickup arrangements). We will hold them for seven (7) additional days before adding them to our festival LEGO collection.

LEGO Area Activities

- Building tables with LEGO bricks for free play building
- Cushioned DUPLO play area for toddlers
- LEGO ornament building area (kits sold in the LEGO gift shop)
- · A giant LEGO winter holiday scene for viewing

Volunteer Responsibilities

- Ensure the LEGO winter holiday scene is not touched.
- Ensure competition submissions are not touched or tampered
- Ensure things flow smoothly in play areas.
- Keep the play areas clean and LEGOS in appropriate bins.
- Assist guests in the play area as needed.

Shift-specific volunteer duties:

First Shift

• Ensure the LEGO area is in good order, clean, and ready for guests.

Second Shift

- Pick up LEGOS from the floor and place them back in bins.
- Straighten toddler play area, arrange parent chairs.
- Wipe down tables and sanitize toys as directed by our LEGO partners.