



Photography Coordinator Chair

(On-Site Auction Department)

The Georgia Festival of Trees is currently seeking a dedicated and enthusiastic Volunteer Photography Coordinator to join our team for the upcoming festival.

The ideal candidate will have a passion for photography, exceptional organizational skills, and the ability to lead and manage a team of volunteer photographers.

Key Responsibilities:

- **Collaborate with On-Site Auction Director:** Work closely with the On-Site Auction Director to recruit and on-board volunteer photographers who will take photos of the auction items.
- **Prepare and Inform Photographers:** Provide the necessary information to photographers so they are well-prepared.
- **Communication:** Act as the principal liaison for photographers, communicating any changes, updates, or additional information as required.
- **Host and Support Photographers:** Welcome photographers upon their arrival at the site, and work in tandem with the On-Site Director to ensure that the photographers have all the resources needed to perform their tasks efficiently.
- **Photo Management:** Coordinate with the Auction IT Team to ensure that all photographs are uploaded correctly and in a timely fashion.
- **Appreciation:** In collaboration with the Executive and Auction Teams, manage the distribution of special "Thank You" gifts to the photographers.

Qualifications & Skills:

- **Excellent Communicator:** Excellent communication and interpersonal skills.
- **Strong Leader:** Ability to manage and lead a team effectively.
- **Organized:** Strong organizational abilities and attention to detail.
- **Tech-Savvy:** Experience with digital file management and online platforms.
- **Team Player:** Ability to work collaboratively with different teams and departments.
- **Team Player:** Willing to lend a hand with event set-up and tear-down, showing dedication to all aspects of the festival's success.

Application Process:

Interested candidates are encouraged to reach out to us at volunteers@gafestivaloftrees.org to arrange an interview. Join us at the Georgia Festival of Trees and play an essential role in creating a magical holiday celebration for our community!



Festival Schedule:

WEDNESDAY, NOV 20 - FRIDAY, NOV 22:

- SET-UP/DECORATING DAYS

FRIDAY, NOV 22:

- FIRST NIGHT CELEBRATION GALA

SATURDAY, NOV 23 - SUNDAY, DEC 1:

- FESTIVAL OPEN TO THE PUBLIC
- (CLOSED NOV 27-28 FOR THANKSGIVING)

SUNDAY, DEC 1 (EVENING) - MONDAY, DEC 2:

- TEAR DOWN DAY & TREE DELIVERY

The Georgia Festival of Trees is proud to support organizations working to end the trafficking and commercial sexual exploitation of women and children in Georgia.

