



Ticketing Chair

(Guest Services Department)

The Festival of Trees is seeking a dedicated and detail-oriented individual to serve as our Ticketing Chair in our Guest Services Department. This volunteer role is pivotal in ensuring that our guests have an exceptional experience as they arrive at the festival.

If you love working with happy, excited people in a fast-paced environment, we welcome you to apply to join our vibrant volunteer leadership team!

Key Responsibilities:

- **Exceptional Customer Service:** Provide exceptional customer service to ticket purchasers, addressing any issues that arise during the ticket sale period from September 15th to December 1st.
- **Volunteer Supervision:** Oversee, and support 3-5 volunteers during each festival shift, ensuring a smooth and efficient ticketing operation.
- **Smooth Operations:** Prepare the ticketing area daily during the festival, confirming that all equipment, including ticket scanners, are charged and functioning properly.

Qualifications & Skills:

- **Tech-Savvy:** Comfortable with navigating Microsoft Office products (particularly Word), Google Docs, and willing to quickly learn other simple platform-based tasks for ticketing and volunteer management.
- **Communication:** Exhibits a friendly and professional demeanor both in person and in written correspondence.
- **Teamwork:** Ability to work collaboratively within a diverse team to meet the collective goals of the festival.
- **Availability:** Must be available during the months leading up to the festival for periodic team meetings and training beginning April 1. Customer support begins September 15th and continues through December 1st.
- **Team Player:** Willing to lend a hand with event set-up and tear-down, showing dedication to all aspects of the festival's success.

Application Process:

Interested candidates are encouraged to reach out to us at volunteers@gafestivaloftrees.org to arrange an interview. Join us at the Georgia Festival of Trees and play an essential role in creating a magical holiday celebration for our community!



Festival Schedule:

WEDNESDAY, NOV 20 - FRIDAY, NOV 22:

- SET-UP/DECORATING DAYS

FRIDAY, NOV 22:

- FIRST NIGHT CELEBRATION GALA

SATURDAY, NOV 23 - SUNDAY, DEC 1:

- FESTIVAL OPEN TO THE PUBLIC
- (CLOSED NOV 27-28 FOR THANKSGIVING)

SUNDAY, DEC 1 (EVENING) - MONDAY, DEC 2:

- TEAR DOWN DAY & TREE DELIVERY

The Georgia Festival of Trees is proud to support organizations working to end the trafficking and commercial sexual exploitation of women and children in Georgia.

