



Tree Prep & Load Chair

(Auction Department)

The volunteer Tree Delivery Prep and Load Chair will be at the heart of our operations as we connect the joy of the festival with individual homes and businesses.

Overseeing a dedicated team, this volunteer will ensure that our beautiful, festive trees are prepared, packed, and dispatched efficiently and safely to auction winners, spreading holiday cheer across the community.

Key Responsibilities:

- **Supervising Work Crews:** Manage teams tasked with expertly wrapping, packing, and preparing trees for safe transit.
- **Equipment Coordination:** Verify the availability of all necessary equipment before the start of tree wrapping shift.
- **Training Volunteers:** Provide hands-on training for new volunteers to ensure the highest standards in tree packaging and handling.
- **Labelling and Organizing:** In collaboration with the Delivery and On-Site Auction Director, ensure that trees and their boxes are appropriately labeled and systematically arranged for the delivery process.
- **Loading Assistance:** Work alongside the Delivery Director to meticulously oversee the loading of trees onto trucks, maintaining organization to ensure each tree and its items are grouped correctly and securely.

Qualifications & Skills:

- **Leadership:** Demonstrated ability to motivate and direct a crew to achieve a common goal.
- **Organizational Acumen:** Exceptional organizational skills to manage various tasks and coordinate with different teams simultaneously.
- **Interdepartmental Coordination:** Strong communicative prowess to work in liaison with multiple festival departments.
- **Patience:** A patient demeanor to effectively guide and teach volunteers.
- **Attention to Detail:** A keen eye for detail to ensure trees are handled with care and all protocols are followed.

Application Process:

Interested candidates are encouraged to reach out to us at volunteers@gafestivaloftrees.org to arrange an interview. Join us at the Georgia Festival of Trees and play an essential role in creating a magical holiday celebration for our community!



Festival Schedule:

WEDNESDAY, NOV 20 - FRIDAY, NOV 22:

- SET-UP/DECORATING DAYS

FRIDAY, NOV 22:

- FIRST NIGHT CELEBRATION GALA

SATURDAY, NOV 23 - SUNDAY, DEC 1:

- FESTIVAL OPEN TO THE PUBLIC
- (CLOSED NOV 27-28 FOR THANKSGIVING)

SUNDAY, DEC 1 (EVENING) - MONDAY, DEC 2:

- TEAR DOWN DAY & TREE DELIVERY

The Georgia Festival of Trees is proud to support organizations working to end the trafficking and commercial sexual exploitation of women and children in Georgia.

